

**BOARD OF HEALTH MEETING**  
**Meeting Minutes**  
**February 16, 2018**  
**DRAFT**

**MEMBERS PRESENT:** Dashfield, Guiler, Kline, Richardson, Richardson, Smith

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Ms. Maureen Theese, R.E.H.S.

Ms. Boland, acting as chairman pro-tem, called the meeting to order at 5:04 p.m. with the statement this is in compliance with the Open Public Meetings Act, Public Law 1975, chapter 231, Sections 4 and 13.

Ms. Boland invited all present to participate in the salute to the flag.

Members Guiler, Kline, Richardson, Richardson, and Smith were sworn in at this time.

Ms. Dashfield arrived at 5:07 p.m. and was sworn in.

Ms. Boland, acting as chairman pro-tem, opened the floor for nominations for Chairman of the Board of Health for the year 2018. Ms. Guiler nominated Ms. Richardson. Ms. Richardson nominated Ms. Kline. Ms. Dashfield second. A motion for nominations to be closed was made by Mr. Richardson. Roll call vote: In favor Dashfield, Guiler, Kline, Richardson, Richardson, Smith. Opposed none. So moved.

Chairwoman Kline called for nominations for Board of Health Secretary. Mr. Richardson nominated Ms. Boland. Mr. Smith second. A motion for nominations to be closed was made by Mr. Richardson. Roll call vote: In favor Dashfield, Guiler, Kline, Richardson, Richardson, Smith. Opposed none. So moved.

**ROLL CALL:** In attendance were Mrs. Richardson, Mr. Green, Mrs. Guiler, Dr. Dashfield and Mrs. Kline. Absent: none

**CORRESPONDENCE:**  
As shown on attached agenda

**OLD BUSINESS:**

**NEW BUSINESS:**

**Livestock at Large Ordinances -** Examples of Hampton Township and Hope Townships Ordinances were provide. There was a discussion about fencing, fees and impounding. A motion was made by Mr. Richardson to table until Ms. Pelligrino or Mr. DeCarlos can attend a meeting.

**Canine Impound Contract –** Ms. Boland asked about changing the impound contract to Roxbury Animal Hospital. Ms. Dashfield cited the favorable points of remaining with Green Dog Inn and recommended keeping the trap/neuter/release program in place. Mr. Richardson made a motion to renew contract with Green Dog Inn for impound facility. All in favor. So moved.

**Inspections –** Mrs. Theese discussed the new structural organization of the Sussex County Department of Health where the county is divided into a northern and southern section each with a team of inspectors. Ms. Guiler asked if Fredon Animal Sanctary was still being inspected by the county. Ms. Theese responded yes and she thought April was the next time kennels, pet

**shop, etc. were scheduled to be inspected.**

**Ms. Theese asked about the status of Food Licenses and Ms. Boland said she would send a list of the businesses that had not renewed their licenses.**

**There being no further business to discuss, the meeting was adjourned at 5:50 p.m. by a motion from Mr. Richardson and seconded by Mr. Smith. All in favor. So moved.**

**Respectfully submitted,**

**Suzanne Boland**