

**TOWNSHIP OF FREDON
RESOLUTION 2019-68**

**DECLARING SURPLUS VARIOUS COMPUTER EQUIPMENT BELONGING
TO THE TOWNSHIP OF FREDON PURSUANT TO THE POLICY AND
PROCEDURE FOR DISPOSAL OF SAID EQUIPMENT**

WHEREAS, the Township of Fredon has determined that there are Computers that are no longer serviceable or needed for any existing function; and

WHEREAS, the equipment is of an age and condition that the expense of an auction will outweigh the monies that could be recouped with the Township still having to dispose of these items at a cost; and

WHEREAS, the equipment has been cannibalized for parts or been found to be un-repairable/unsuitable for use by the Township of Fredon; and

WHEREAS, N.J.S.A. 40A-11-36 permits disposal of Township property when the estimated fair value is below \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED, that the above referenced classes of equipment and their ancillary attachments be declared worthless surplus to the needs of Fredon Township and shall have said equipment disposed of in accordance with the established policy and the following procedures:

- A. All computer equipment will be turned in to the Systems Administrator for evaluation and re-assignment to other municipal offices or for determination as surplus.
- B. After determination by the Systems Administrator that the equipment is indeed surplus, then disposal will be in the following order at no cost to the recipient:
 1. Offered to the employees of the Township of Fredon with over twenty-four months service on January 1 of any given year. The offer will be based on random selection of names as computer equipment becomes available.
 2. Disposal to component recycler or landfill.
- C. This policy for disposal of outdated computers and accessories will remain in effect from date of adoption until modified or discontinued by resolution of Fredon Township Committee.

Fredon Clerk

From: Fredon Treasurer
Sent: Thursday, November 7, 2019 6:16 PM
To: Fredon Clerk
Cc: Fredon Deputy Clerk; Fredon CFO
Subject: Disposal of old Computer Equipment
Attachments: 2019-_____.doc

Good Evening Debbie,

Attached is a resolution to dispose of additional computer equipment deemed past it's useful life. The units listed in the resolution consist of the following:

1. 2013 HP Proliant ML310 - Serial #MX2340004B - FA Tag #332 (Old Finance Server- I removed the hard Drives for our archives)
2. 2007 Dell Optiplex 330 - Serial #2X5Q3F1 - FA Tag #294 (Was used by NJ Building Dept replaced)
3. 2011 Dell Optiplex 990 - Serial #3VF97FQ1 - FA Tag #322 (Old Tax Collector's unit. Many issues, freezing etc.)
4. 2011 Dell Optiplex 990 - Serial #7LX6FQ1 - FA Tag #323 (Was old Clerk's unit inherited by DPW – w/upgrades needed updating)
5. 2011 Dell Optiplex 990 - Serial #JTMVVGQ1 - FA Tag #324 (Old Dog/Planning Computer – Same issues as Tax Collection Unit)

Within the next two weeks we will have replaced all of our computer systems in the last 3 years. I will wipe the drives once the new systems are in place. The oldest system we now have is my Microsoft Surface. It is about 4 years old and probably should be replace within the next year or so.

I will take an actual inventory once we finish replacing the three Dell Optiplex 990's listed above.

I wanted you to have this information for your meeting on the 14th in case there are any questions.

See you when I get back on the 18th.

Bill